

## PROPOSED BUSINESS MEETING OPERATING RULES

*Please note that The Arc's Bylaws contains the procedures for submitting and adopting amendments to the Bylaws and procedures for submitting and adopting substantive resolutions.*

1. VOTING BODY: The voting body consists of Chapters, by their Chapter voting representatives or by proxy votes submitted.
2. QUORUM: A quorum for the transaction of business at the annual meeting of the Members and at any special meeting of Members shall consist of those Chapters present in person, or by proxy, holding not less than one-half (1/2) of the total number of votes held by all of the Chapters.
3. SEATING: There are no voting representatives or Chapter designated seating; however, all Chapter voting representatives must wear their name badge.
4. PRIVILEGE OF THE FLOOR: Unless otherwise decided by a majority of the Chapter Voting Representatives, the Chair shall recognize only the following person(s) for the purpose of discussion: Chapter Voting Representatives, State Presidents, National Board Members, National Committee Chairpersons, and National Past Presidents.
5. RECOGNITION OF SPEAKERS: To be recognized by the Chair, a person who wants to speak must first go to the nearest available microphone, stating the speaker's name, title (if applicable), state and local chapter. A member wishing to be recognized by the Chair for any other legitimate purpose may use the nearest available microphone and state the speaker's name, title (if applicable), state and local chapter, and for what purpose they wish to be recognized. **Assistance will be provided to any member physically unable to go to a microphone.**
6. SPEECH LIMITS:
  - a. Each person may speak for up to two minutes when recognized by the Chair.
  - b. A Chapter voting representative wishing to speak a second time on a motion yields to anyone who has not yet spoken once ~~on that motion~~.
  - c. No one may speak more than twice on a subject without consent of the assembly.
  - d. The Chair may make accommodations to meet the needs of individual speakers.
7. PARLIAMENTARY AUTHORITY: The rules contained in the current edition of The Standard Code of Parliamentary Procedure (Sturgis) shall govern the annual business meeting in all cases to which they are applicable and in which they are not inconsistent with the Bylaws, these business meeting rules or any other rules of the Association.
8. Per the bylaws of The ARC, The President of The Arc shall have the power to appoint a parliamentarian and shall interpret these Bylaws when a question arises as to the meaning of any part of it. The President's decision shall be final, unless overruled by a vote of two-thirds (2/3) of all the votes held and entitled to be cast by Chapters of The Arc that are present in person or by proxy.